

# AITKIN COUNTY BOARD

## December 13, 2022

<p>The Aitkin County Board of Commissioners met this 13<sup>th</sup> day of December, 2022 at 2:40 p.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Ann Marcotte, Brian Napstad, Laurie Westerlund, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p>	<p><b>Call to Order</b></p>
<p>Motion made by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all voting yes to approve the December 13, 2022 agenda as amended. Removing People Centered Economic Development from 6A and replacing with HRA Per Diem Discussion. Adding item 7E – Approve Additional CDBG Grant Application.</p>	<p><b>Approved Agenda</b></p>
<p>There was no Citizens' Public Comment</p>	<p><b>Citizens' Public Comment</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p><b>Consent Agenda</b></p>
<p>A) Correspondence File November 22, 2022 to December 12, 2022 B) Approve November 22, 2022 County Board Minutes C) Approve Electronic Funds Transfers - \$4,334,412.90 D) Approve Commissioner Vouchers Paid 11.23.2022 – General \$134,474.06, Reserves \$2,074.62, RB \$114,846.49, HHS \$8,416.57, State \$8,079.03, Trust \$12,037.08, Forest Development \$24,039.52, Townships \$21,666.49, Aitkin County Collaborative \$9,485.00, LLCC \$13,060.78, Parks \$5,928.04 for a total of \$354,107.68. E) Approve Commissioner Vouchers Paid 12.09.2022 General \$134,474.06, Reserves \$2,074.62, RB \$114,846.49, HHS \$8,416.57, State \$8,079.03, Trust \$12,037.08, Forest Development \$24,039.52, Townships \$21,666.49, Aitkin County Collaborative \$9,485.00, LLCC \$13,060.78, Parks \$5,928.04 for a total of \$354,107.68. E) Approve Commissioner Vouchers Paid 12.09.2022 – General \$235,289.59, RB \$34,451.29, HHS \$18,591.70, Trust \$51,315.01, Forest Development \$1,408.25, LLCC \$8,136.95, Parks \$2,607.73, COVID \$21,552.00 for a total of \$373,352.52. F) Approve Auditor's Vouchers – Auditor Warrants paid 11.18.2022 – General \$8,776.82 for a total of \$8,776.82. G) Approve Auditor's Vouchers – Auditor Warrants paid 12.02.2022 – General \$23,793.30, RB \$16,893.13 for a total of \$40,686.43. H) Approve Manual Warrants/Voids/Corrections – Stop Payment – State of MN to P&amp;Z – General \$720.00 for a total of \$720.00. I) Approve Manual Warrants/Voids/Corrections – ELAN Paid 11.10.2022 - General -\$3,656.74, HHS \$2,362.01, Trust \$199.98, Forest Development \$400.76, LLCC \$693.99 for a total of \$0.00. J) Approve Manual Warrants/Voids/Corrections – State General Tax and FSA Claims 1 – General \$418.69, State \$10,467.47 for a total of \$10,886.16. K) Approve Manual Warrants/Voids/Corrections – FSA Claims 2 – General \$566.63 for a total of \$566.63. L) Approve Manual Warrants/Voids/Corrections – FSA Claims 3 and Participant Fees, October – General \$599.29 for a total of \$599.29. M) Approve Manual Warrants/Voids/Corrections – FSA Claims 4 – General \$44.92 for a total of \$44.92. N) Approve Manual Warrants/Voids/Corrections – FSA Claims 5 – General \$73.14 for a total of \$73.14. O) Approve Manual Warrants/Voids/Corrections – FSA Claims 6 – General \$223.03 for a total of \$223.03. P) Approve Manual Warrants/Voids/Corrections – FSA Claims 7 and LLCC CC Fees – General \$881.77, LLCC \$64.01 for a total of \$945.78. Q) Approve Manual Warrants/Voids/Corrections – FSA Claims 8 – General \$434.35 for a total of \$434.35. R) Approve Re-authorization of Agreement for Prosecution Services S) Adopt Resolution: Bremer Bank Authorized Signers T) Adopt Resolution: Security State</p>	

Bank Authorized Signers U) Adopt Resolution: Nielsen Repurchase V) Adopt Resolution: LG220 Permit – Wealthwood Rod and Gun Club W) Adopt Resolution: Mississippi River – Grands Rapids Unit One Watershed One Plan MOA X) Adopt Resolution: Designate Polling Place – Unorganized Township Y) Adopt Resolution: County Liquor License 2023 Z) Adopt Resolution: FRF Request – HHS IT-Computer Equipment AA) Adopt Resolution: Federal Participation in Construction Agreement MnDOT No. 1052140

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to approve – Re-authorization of Agreement for Prosecution Services.

**Re-authorization of Agreement for Prosecution Services.**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Bremer Bank Authorized Signers;

**Resolution #20221213-147 Bremer Bank Authorized Signers**

**BE IT HEREBY RESOLVED**, the Aitkin County Auditor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

**BE IT FURTHER RESOLVED**, the Aitkin County Health and Human Services Director or Aitkin County Chief Financial Officer shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

**BE IT FURTHER RESOLVED**, the Aitkin County Health and Human Services Fiscal Supervisor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Bremer Bank: #8604100012 – Social Welfare Fund.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Security State Bank Authorized Signers;

**Resolution #20221213-148 Security State Bank Authorized Signers**

**BE IT HEREBY RESOLVED**, the Aitkin County Auditor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

**BE IT FURTHER RESOLVED**, the Aitkin County Health and Human Services Director or Aitkin County Chief Financial Officer shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

**BE IT FURTHER RESOLVED**, the Aitkin County Health and Human Services Fiscal Supervisor shall be authorized to sign signature cards and handle the following depository accounts for Health and Human Services at Security State Bank: #6802004 – General Assistance Emergency Revolving Fund.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Nielsen Repurchase;

**Resolution  
#20221213-149  
Nielsen  
Repurchase**

**WHEREAS**, Ron Nielsen, Owner at the time of forfeiture. (Applicant)  
**WHEREAS**, the Applicant has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel # 60-1-014900            Section 22    Township 49   Range 25  
Lots Thirteen (13), Fourteen (14), and Fifteen (15) of Block Eight (8) of the plat of Palisade

and **WHEREAS**, said Applicants has set forth in his application that:

- A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

I have worked with the kids in the Palisade area for 20 years. An organization bought us a firewood processor to support us and the business has not taken off yet. Because of a lack of monies of the families I work with, I support our programs by funding all activities that we do.

- B. That the repurchase of said land by me will promote and best serve the public interest because:

This is my only property we own and it serves as our home.

and **WHEREAS**, the Applicants have made payment of all delinquent taxes of properties

and **WHEREAS**, this board is of the opinion that said applications should be granted for such reasons,

**NOW, THEREFORE BE IT RESOLVED**, That the application of Ron Nielsen for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: LG220 Permit- Wealthwood Rod and Gun Club;

**Resolution  
#20221213-150  
LG220 Permit  
Wealthwood Rod  
and Gun Club**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420<sup>th</sup> Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 6, 2023)

# AITKIN COUNTY BOARD

December 13, 2022

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Mississippi River – Grand Rapids Unit One Watershed One Plan MOA;

**Resolution  
#20221213-151  
Grand Rapids  
1W1P MOA**

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Designate Polling Place – Unorganized Townships;

**Resolution  
#20221213-152  
Designate Polling  
Place –  
Unorganized  
Townships**

**WHEREAS**, it is important that citizens exercise their right to vote at their local polling place;

**WHEREAS**, Minn. Stat. § 204B.16 requires the county board to designate its local polling place for elections annually;

**WHEREAS, the Unorganized Townships located within** AITKIN County, Minnesota adopted mail balloting as provided under Minn. Stat. § 204B.45 for State, Federal, Town elections.

**WHEREAS, other townships and municipalities within** AITKIN County, Minnesota adopted mail balloting as provided under Minn. Stat. § 204B.45 for State, Federal, Town elections.

**NOW, THEREFORE, BE IT RESOLVED**, that as required by Minn. Stat. § 204B.45, the county board of

Aitkin County, Minnesota does hereby designate:

Aitkin County Auditor's Office  
Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 121  
Aitkin, Minnesota in Aitkin County

As its mail balloting polling place for all state and federal, town elections in 2023.

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: County Liquor Licenses

**Resolution  
#20221213-153  
County Liquor  
Licenses**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2023 thru December 31, 2023:

**“ON”, “OFF” and “SUNDAY” Sale:**

Bann's Bar & Café Inc., d/b/a **Bann's Bar & Café** – Shamrock Township  
This establishment has an address of 18870 Goshawk St., McGregor, MN 55760

Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township

This establishment has an address of 36569 State Hwy 18, Aitkin, MN 56431

Gabeshiwigamig Niish, LLC, d/b/a **Big Sandy Lodge & Resort** - Shamrock Township  
This establishment has an address of 20534 487<sup>th</sup> Street, McGregor, MN 55760

The Blue Moose on the Lake Inc., d/b/a **The Blue Moose on the Lake** – Shamrock Township  
This establishment has an address of 48493 Lily Avenue, McGregor, MN 55760

MacDonald Ent. of Malmo, Inc., d/b/a **Castaways** – Lakeside Township  
This establishment has an address of 32360 215<sup>th</sup> Lane, Isle, MN 56342

Corner Club LLC, d/b/a **Corner Club** – Macville Township  
This Establishment has an address of 60967 Highway 169, Hill City, MN 55748

Denny's Lakeview Inn LLC, d/b/a **Denny's Lakeview Inn** – Glen Township  
This establishment has an address of 33592 300<sup>th</sup> Place, Aitkin, MN 56431

Eagle Point Inc., d/b/a **Eagle Point** – Shamrock Township  
This establishment has an address of 49394 State Highway 65, McGregor, MN 55760

Fireside Inn Inc., d/b/a **Fireside Inn** – Jevne Township  
This establishment has an address of 415 Meadows Dr., McGregor, MN 55760

Forestry Station Inc., d/b/a **Forestry Station** – Ball Bluff Township  
This establishment has an address of 67807 State Hwy 65, Jacobson, MN 55752

Hillcrest Resort McGregor LLC, d/b/a **Hillcrest Resort** – Shamrock Township  
This establishment has an address of 20612 498<sup>th</sup> Lane, McGregor, MN 55760

Pepera Properties Inc., d/b/a **Jackson's Hole** – Salo Township  
This establishment has an address of 36232 Kestrel Ave., McGregor, MN 55760

Chuhanic Inc, d/b/a **The Joint Bennettville MN** – Hazelton Township  
This establishment has an address of 26838 US Hwy 169, Aitkin, MN 56431

MacDonald Enterprises Inc., d/b/a **The Landing** – Aitkin Township  
This establishment has an address of 170 Southgate Drive, Aitkin, MN 56431

Minnesota National Golf Club & Resort, LLC., d/b/a **Minnesota National Golf Club & Resort** – Workman Township  
This establishment has an address of 23247 480<sup>th</sup> St., McGregor, MN 55760

D & G Marklund Inc., d/b/a **Pine Inn** – Malmo Township  
This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431

Sheryl Marie Ruhnke, d/b/a **Prairie River Retreat** – Shamrock Township  
This establishment has an address of 51272 Lake Ave., McGregor, MN 55760

Red Rock Bar & Grill LLC, d/b/a **Red Rock Bar & Grill** – Shamrock Township  
This establishment has an address of 49463 202<sup>nd</sup> Place, McGregor, MN 55760

Round Lake Resort LLC, d/b/a **Round Lake Resort** – Shamrock Township  
This establishment has an address of 16469 Goshawk Street, McGregor, MN 55760

“OFF” Sale:

Imperial Operating MN LLC, d/b/a **Kings Mart #45** – Hazelton Township  
This establishment has an address of 22852 US Highway 169, Aitkin, MN 56431

DAM of Aitkin Lakes Inc., d/b/a **Farm Island Store** – Farm Island Township  
This establishment has an address of 29037 US Highway 169, Aitkin, MN 56431

North Liquor Inc., d/b/a **The Glen Store & Grill** – Malmo Township  
This establishment has an address of 31993 280<sup>th</sup> St., Suite A, Aitkin, MN 56431

Midwest Investment, LLC, d/b/a **Mini Mart #6** – Shamrock Township  
This establishment has an address of 46026 State Highway 65, McGregor, MN 55760

TJ’s Liquor Inc., d/b/a **TJ’s Liquor** – Malmo Township  
This establishment has an address of 22039 321<sup>st</sup> Ave., Aitkin, MN 56431

Ukura’s Bottle Shop LLC, d/b/a **Ukura’s Bottle Shop** – Jevne Township  
This establishment has an address of 41561 State Hwy 65, Suite B, McGregor, MN 55760

“ON” & “SUNDAY” Sale:

Zorbaz of Big Sandy Lake Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township  
This establishment has an address of 48760 State Highway 65, McGregor, MN 55760

Cocktails Drafts & Eats, Inc., d/b/a **The Craft House** – Shamrock Township  
This establishment has an address of 19037 Goshawk Street, McGregor, MN 55760

Grill of Glen Inc., d/b/a **The Glen Store & Grill** – Malmo Township  
This establishment has an address of 31993 280<sup>th</sup> St., Suite B, Aitkin, MN 56431

Kindofafarm, Inc., d/b/a **Jack’s Shack** – Rice River Township  
This establishment has an address of 29954 State Highway 56, McGregor, MN 55760

“CLUB” “ON” & “SUNDAY” Sale:

VFW 1727, d/b/a **Roberts-Glad Post** – Aitkin Township  
This establishment has an address of 36558 410<sup>th</sup> Ave., Aitkin, MN 56431

**“ON” Sale – WINE-STRONG BEER and 3.2 Malt Liquor Licenses:**

Danny J. Volk, d/b/a **Hidden Meadows Campground Bar & Grill** – Unorg 48-27 Township

This establishment has an address of 42206 438<sup>th</sup> Ln., Aitkin, MN 56431

RD Experience LLC, d/b/a **The Red Door Resort** – Wealthwood Township

This establishment has an address of 38421 State Highway 18, Aitkin, MN 56431

202 Tavern, d/b/a **202 Tavern** – Shamrock Township

This establishment has an address of 49482 202<sup>nd</sup> Pl., McGregor, MN 55760

**“ON” Sale –3.2 Malt Liquor Licenses:**

Minnewawa Sportsmen’s Club Inc., d/b/a Minnewawa Sportsmen’s Club – Shamrock Township

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: FRF Request – HHS IT-Computer Equipment;

**BE IT RESOLVED**, that the County Auditor is hereby ordered to transfer the following sums of money from the Coronavirus Relief Fund account to the Health & Human Services fund. Monies to be transferred from the Coronavirus Relief Fund as given below. Purpose of this transfer is to cover the computer equipment expenses incurred for remote work responding to the COVID-19 pandemic.

Transfer from Coronavirus Relief Fund – Fund 22

Computer Equipment                      \$35,250

Total to Health & Human Services – Fund 05                      \$35,250

Under the consent agenda, motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Federal Participation in Construction Agreement MnDOT No. 1052140

**BE IT RESOLVED**, that pursuant to Minnesota Statute Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Aitkin to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED**, the Aitkin County Board Chairman and the Aitkin County Administrator are hereby authorized and directed for and on behalf of Aitkin County to execute and enter into an agreement with the Commissioner of Transportation

**Resolution  
#20221213-155  
Federal  
Participation in  
Construction  
Agreement  
MnDOT No.  
1052140**

# AITKIN COUNTY BOARD

December 13, 2022

<p>prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1052140, a copy of which said agreement was before the County Board and which is made a part hereof by reference.</p>	
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, (4-1 Marcotte opposed), to approve Pictometry Eagleview Photography with 3D Public View contingent up County Attorney, Jim Ratz's approval.</p>	<p><b>Pictometry Eagleview Photography</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve FRF Request – LLCC Heating System Controls and Climate Makers Proposal.</p>	<p><b>FRF Request – LLCC Heating System Controls and Climate Makers Proposal</b></p>
<p>Dennis Thompson – Land Commissioner discussed Palisade VFW Quit Claim Deed.</p>	<p><b>Palisade VFW Quit Claim Deed</b></p>
<p>Dennis Thompson – Land Commissioner discussed DNR Heritage Lands Project.</p>	<p><b>DNR Heritage Lands Project</b></p>
<p>Jessica Seibert – County Administrator discussed HRA Per Diem.</p>	<p><b>HRA Per Diem</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Westerlund and carried, all members present voted to approve Community Grant Program Awards.</p>	<p><b>Community Grant Program Awards</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve FRF Request – Business Development Grant.</p>	<p><b>FRF Request – Business Development Grant</b></p>
<p>Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve FRF Request – Aitkin County Revitalization Grant.</p>	<p><b>FRF Request – Aitkin County Revitalization Grant</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Additional CDBG Grant Application.</p>	<p><b>Additional CDBG Grant Application</b></p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Personnel Committee Recommendations to reorganize land department by eliminating FT Assistant Land Commissioner and Forestry/Parks Technician and replacing them with a FT Forester and Office Support Position.</p>	<p><b>Personnel Committee Recommendation</b></p>

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, roll call vote (4-0-1 Westerlund Abstained) to adopt resolution – Malmo Liquor License;

**Resolution  
#20221213-156  
Malmo Liquor  
License**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2023 thru December 31, 2023:

“OFF” Sale:

Westerlund Inc. d/b/a **Malmo Liquor Store** – Malmo Township

**This establishment has an address of 22167 State Hwy 47/Suite 300, Aitkin, MN 56431**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, roll call vote (4-0-1 Napstad Abstained) to adopt resolution – Fisherman’s Bay Liquor License;

**Resolution  
#20221213-157  
Fisherman’s Bay  
Liquor License**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2023 thru December 31, 2023:

“ON”, “OFF” and “SUNDAY” Sale:

N5 Corporation, d/b/a **Fisherman’s Bay** – Workman Township

This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

Commissioner Marcotte left at 4:42 p.m.

Jessica Seibert – County Administrator discussed 2023 Appropriations.

**2023  
Appropriations**

Jessica Seibert – County Administrator discussed 2023 Reserve Request.

**2023 Reserve  
Request**

Jessica Seibert – County Administrator discussed 2023 Commissioner Salaries.

**2023  
Commissioner  
Salaries**

Jessica Seibert – County Administrator discussed 2023 Elected Officials Salaries.

**2023 Elected  
Officials Salaries**

Jessica Seibert – County Administrator discussed 2023 Capital Improvement Plan.

**2023 Capital  
Improvement Plan**

# AITKIN COUNTY BOARD

December 13, 2022

Jessica Seibert, County Administrator updated the Board on the following:

- Board Photo January 3, 2023
- MEND
- USGS
- LELS Negotiations
- Legislative Visit December 20, 2022

The Board discussed: Budget, Economic Development, Facilities, Personnel, ECRL, AMC Conference, NRAC, HHS Advisory, and Aitkin Airport Commission.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 5:52 p.m. until Tuesday, December 20, 2022 at the Aitkin County Government Center.

---

J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

---

Jessica Seibert  
County Administrator

**Administrator Updates**

**Board Discussion**

**Adjourn**